

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
FEBRUARY 23, 2010 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:17 PM**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

J. Neil Campbell - present	<i>(Operations Committee)</i>
Richard M. Ritter – present	<i>(Finance Committee)</i>
Diane M. Brownfield - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Joseph E. Dunn, Jr. - present	<i>(Finance Committee)</i>
Donald R. Holt, Jr. - present	<i>(Finance Committee)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
Robert M. Knecht - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Dr. Tonya T. Taylor - present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>

**Student Representatives:**

Nicholas Sikoutris, Senior Class Representative - present  
Kelsey McKee, Junior Class Representative - absent

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Deletion:*

J. 2. a. 1) Human Resources – New Appointment – Administration  
 Lupold, Kenneth D., Director of Business Administration.

Motion: Dr. Taylor                      Second: Diane Brownfield              Vote: 3-6-0

Motion to Remove  
 HR New Appointment  
 Kenneth D. Lupold  
  
 Rejected  
  
 Vote: 6-3-0  
 Opposed: Campbell, Holt,  
 Johnson, L. Knecht, R. Knecht &  
 Ritter

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the January 26, 2010 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: Paul Johnson                      Second: Diane Brownfield              Vote: 9-0-0

Approval of Minutes  
 January 26, 2010  
  
 Approved  
  
 Vote: 9-0-0

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

*None*

**EXECUTIVE SESSION**

An Executive Session was held on Tuesday, February 23, 2010 from 6:00 – 7:10 p.m. for legal and personnel reasons.

**SUPERINTENDENT’S REPORT**

The Superintendent’s Report was provided by Richard Como.

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
March 9, 2010	6:00 p.m.	All Committee Meetings	9/10 Center Auditorium
March 23, 2010	7:00 p.m.	School Board Meeting	9/10 Center Auditorium

## **BOARD PRESIDENT'S REPORT**

Presentation by the North Brandywine Middle School Principal Jeff Cupano and Students

## **SPECIAL REPORTS**

School Improvement Updates were given by the Coatesville Area Senior High Principal, Robert Fisher, and Friendship Elementary School Principal, Jason Palaia.

Finance Committee Reports by Director of Business Administration, Kenneth D. Lupold

## **STUDENT REPRESENTATIVE'S REPORT**

The Student Representative's Report was provided by Nick Sikoutris.

## **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

### **1. CONSENT AGENDA (School Board President)**

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

*Items to be removed from Consent Agenda:*

- 2. F. Contracts & Broker of Record Awarded to NIA Group & Independence Administrators
- 2. H. Negotiations Consultant – Donna Urban
- 2. I. CATA Agreement
- 2. J. 2. a. 1) New Appointment - Kenneth D. Lupold, Director of Business Administration
- 3. A. 2010-2011 District Calendar
- 3. B. Permission to Lock in Graduation Date of June 10, 2010
- 3. C. Gordon Education Center

Motion: Diane Brownfield      Second: Paul Johnson      Vote: 9-0-0

Consent Agenda Approved Vote: 9-0-0
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### **2. FINANCE COMMITTEE (Donald Holt, Chair)**

#### **A. Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Schedule of Bills Payable for the month ending January 31, 2010:

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 6,808,150.31
Capital Reserve Fund – 22	1,082.50
Athletic Fund – 29	43,647.93
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	963,865.38
Food Service – 51	103,381.59
Trust Fund – 71	0.00
Student Activities Fund – 81	39,595.45
Agency Fund – 89	3,259.94
<b>TOTAL</b>	<b>\$ 7,962,983.10</b>

**B. Treasurer’s Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending January 31, 2010.

**C. Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers as submitted for the month ending January 31, 2010 in the amount of \$688,146.91.

**D. Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments as submitted for the month ending January 31, 2010.

**E. Golden Sage Program**

**RECOMMENDED MOTION:** That the Board of School Directors approves the continuation of the Golden Sage Program at hourly rate of seven dollars and twenty five cents (\$7.25) for those taxpayers sixty-two (62) years old and over (taxpayers already in the program will be grand-fathered if under sixty-two (62) years).

**F. Contracts & Broker of Record Awarded to NIA Group and Independence Administrators**

**RECOMMENDED MOTION:** That the Board of School Directors awards the contract as broker of record to NIA Group and administrative services contracts to NIA Group and Independence Administrators to provide third party administration for health care insurances in 2010-2011.

Contracts & Broker to NIA and  
 Independence Administrators  
  
 Approved  
  
 Vote: 8-1-0  
 Opposed: Dr. Taylor

Motion: Paul Johnson                      Second: Robert Knecht                      Vote: 8-1-0

**G. Abandoned Mobile Home Tax Forgiveness**

**RECOMMENDED MOTION:** That the Board of School Directors approves the relief of taxes for an abandoned mobile home at 602 Sharon Lane in Sadsbury Township. The mobile home is uninhabitable and the owner of the park wants to demolish and remove it. The unpaid taxes amount to approximately \$10,105.92.

**H. Negotiations Consultant**

**RECOMMENDED MOTION:** That the Board of School Directors approves the use of Donna Urban as a district consultant for negotiations with CATA and CATTS at the daily rate of one hundred (\$100.00) dollars.

*Friendly Amendment:*

**RECOMMENDED MOTION:** That the Board of School Directors approves the use of Donna Urban as a district consultant for negotiations with CATA and CATTS at the daily rate of one hundred (\$100.00) dollars *per negotiations session until each contract is settled.*

Friendly Amended Motion: Negotiations Consultant Donna Urban  Approved  Vote: 9-0-0
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Motion: Diane Brownfield      Second: Paul Johnson

Vote: 9-0-0

**I. Coatesville Area Teachers' Association Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approves the tentative agreement with Coatesville Area Teachers' Association (CATA) effective August 29, 2010 through August 28, 2013.

CATA Agreement  Approved  Vote: 7-1-1 Opposed: Dunn Abstained: Taylor
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Motion: Diane Brownfield      Second: Paul Johnson

Vote: 7-1-1

**J. Human Resources**

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

1) Smith, James T., Wellness & Fitness Teacher for the Coatesville Area Senior High School. Letter Dated: 11/3/09. Reason: Retirement, 20 years of service. Effective: 6/9/10.

c. CATSS

1) Mammarella, Donna, Substitute 2.0 hour Cafeteria/Playground Aide for the Coatesville Area School District. Letter Dated: 2/3/10. Reason: Personal. Effective: 2/19/10.

2) Rossi, Michelle, 2.0 hour Cafeteria/Playground Aide for the Reeceville Elementary School. Letter Dated: 1/22/10. Reason: Personal. Effective: 2/5/10.

d. EXTRA DUTY

- 1) Carson, Brian, Girls' Basketball Head Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 2/14/10. Reason: Personal. Effective: 2/14/10.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Lupold, Kenneth D., Director of Business Administration for the Coatesville Area School District (Haws). Salary: \$180,00.00. Degree: BA – Accounting, Elizabethtown College; MBA – Indiana University of Pennsylvania. Years of Exp.: 36. Effective: 4/1/10. SP4: Approved.

New Appointment Director of Business Administration  Approved  Vote: 6-2-1 Opposed: Brownfield & Taylor Abstained: Dunn
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Motion: Paul Johnson                      Second: Rick Ritter                      Vote: 6-2-1

b. CATA

- 1) Beren, Ursula, Certified School Nurse for the Gordon Education Center and the Caln Elementary School. Posted: 2/3/10 (Lisney). Salary: \$45,000.00. Temporary Professional Contract. Degree: BSN – Nursing, University of Delaware; M Ed – Eastern University. Years of Exp.: 2. Effective: 3/9/10. SP4: Approved.
- 2) Strauber, Christopher, LTS 3<sup>rd</sup> Grade Teacher for the Caln Elementary School. Posted: 12/23/09 (Maurer). Salary: \$42,600.00. Temporary Substitute Contract. Degree: BS - Elementary Education, Clarion University. Years of Exp.: 2. Effective: 2<sup>nd</sup> Semester, 2/24/10 – 6/14/10. SP4: Approved.

c. FEDERATION

- 1) Blake, Beverly A., Food Service Substitute for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 2/24/10. SP4: Approved.
- 2) Pierce, Lori A., Food Service Substitute for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 2/24/10. SP4: Approved.

d. EXTRA DUTY

- 1) Glah, Sarah, 8<sup>th</sup> Grade Girls Lacrosse Coach for the Scott Middle School. Posted: 6/3/08 (Noonan). Salary: \$1,470.00. Effective: 2009 – 2010 School Year. SP4: Staff.

- 2) Glah, Sarah, 8<sup>th</sup> Grade Field Hockey Coach for the Scott Middle School. Posted: 4/18/08 (Hamilton). Salary: \$1,680.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 3) Keech, Stephanie, 7<sup>th</sup> Grade Softball Coach for the North Brandywine Middle School. Posted: 12/10/09 (Diehl). Salary: \$1,092.00. Effective: 2009 – 2010 School Year. SP4: Staff.
- 4) Pinnix, Julie, Girls Lacrosse Head Coach for the Coatesville Area Senior High School CAMPUS. Posted: 12/8/09 (Auger). Salary: \$3,780.00. Effective: 2009 – 2010 School Year. SP4: Staff.

**3. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following new positions:

a. CATSS

- 1) Brown, Dominic, One-On-One Special Education Instructional Aide for the Benner – Alternative Education Center. Posted: 1/25/10 (New). Salary: \$12.50/hr. Effective: 1/14/10. SP4: Approved.

**4. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

b. NON-CERTIFIED

- 1) Jones, Paula, Food Services Manager for Friendship Elementary & North Brandywine Middle School. Letter Dated: 2/15/10. Reason: FMLA. Effective: 11/19/09 – 2/12/10.
- 2) Robinson, Erin, Food Services Supervisor for the Coatesville Area School District. Letter Dated: 1/26/10. Reason: FMLA/Intermittent FMLA Effective: 3/29/10 – 6/18/10.

c. CATA

- 1) Anyan, Malaika, 4<sup>th</sup> Grade Teacher for the King’s Highway Elementary School. Letter Dated: 1/29/10. Reason: Extended Childrearing Leave. Effective: 1/25/10 – 6/14/10.
- 2) Bivens, Denise, 3<sup>rd</sup> Grade Teacher for the Friendship Elementary School. Letter Dated: 2/2/10. Reason: FMLA. Effective: 1/13/10 – 3/8/10.
- 3) Carpia, Francine, 6<sup>th</sup> Grade Social Studies Teacher for the Scott Middle School. Letter Dated: 1/26/10. Reason: FMLA. Effective: 1/29/10 – 4/30/10.

- 4) Farley, Patricia, 6<sup>th</sup> Grade Language Arts Teacher for the Scott Middle School. Letter Dated: 1/26/10. Reason: FMLA. Effective: 11/12/09 – 2/19/10.
- 5) Handel, Patricia, Librarian for the Rainbow Elementary School. Letter Dated: 1/13/10. Reason: FMLA. Effective: 3/22/10 – 6/14/10.
- 6) Malpeli, Mary, Special Education Teacher for the South Brandywine Middle School. Letter Dated: 2/17/10. Reason: FMLA. Effective: 12/22/09 – 1/22/10.
- 7) Raibley, John, English Teacher for the Coatesville Area Senior High School. Letter Dated: 1/21/10. Reason: FMLA. Effective: 2/1/10 – 2/22/10.

d. CATSS

e. FEDERATION

- 1) Brugger, Cheryl, 5.5 hour General Utility Worker for the Coatesville Area Senior High School CAMPUS. Letter Dated: 1/5/10. Reason: Medical Leave of Absence. Effective: 11/14/09 – 1/28/10.
- 2) Heckert, Brian, Custodian for the Caln Elementary School. Letter Dated: 1/22/10. Reason: Extended Medical Leave of Absence. Effective: 12/18/09 – 3/5/10.

**5. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

a. CATA

- 1) Lindelow, Claire, move from Nurse for the Gordon Education Center and the Caln Elementary School to Nurse for the Coatesville Area Senior High School. Posted: 1/15/10 (Lisney). Effective: 2/24/10.

b. CATSS

- 1) Harris, Carol, move from 6.5 hour One-On-One Special Education Aide for the South Brandywine Middle School to 6.5 hour One-On-One Special Education Aide for the Rainbow Elementary School (assigned new student). Effective: 2/3/10.

c. FEDERATION

- 1) Horsey, Robert, move from Custodian for the South Brandywine Middle School to Level “D” Head Custodian for the Benner Administration Building. Posted: 12/15/09 (Hyde). Salary: \$21.84/hr. and \$22.04/hr. after probationary period. Effective: 2/24/10.



**6. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Cummins, Paige, move from 3.75 hour "D" Level General Utility Worker for the Coatesville Area High School 9/10 Center @ \$14.17/hr. to 3.75 hour "C" Level General Utility Worker @ \$14.42/hr. for the Coatesville Area High School 9/10 Center. Effective: Retroactive to 1/28/10.
- 2) Montgomery, Mike, move from Tradesman High Technician level "A" @ \$29.26/hr. to Tradesman Super Technician Level "B" @ \$30.06/hr. for the Coatesville Area School District. Effective: Retroactive to 11/3/09.

**7. Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Thomas Hartwell – 2/28/10

**8. Correction(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Correction as indicated:

*Correction from January 26, 2010 Agenda:*

Tenure for Stephanie Hoster, corrected Tenure date should be 1/2/10 not 12/1/09.

**3. EDUCATION COMMITTEE (*Diane Brownfield, Chair*)**

**A. District Calendar for 2010/2011**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2010/2011 Coatesville Area School District Calendar.

2010-11 District Calendar Approved Vote: 9-0-0
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Motion: Paul Johnson                      Second: Rick Ritter                      Vote: 9-0-0

**B. Permission to Lock in Graduation Date of June 10, 2010**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to secure June 10, 2010 as the graduation date for the 2009-10 school year.

Permission to Lock in Graduation Date of June 10, 2010 Approved Vote: 9-0-0
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Motion: Paul Johnson                      Second: Rick Ritter                      Vote: 9-0-0

- C. **Gordon Education Center**  
**RECOMMENDED MOTION:** That the Board of School Directors directs the administration to proceed with plans to utilize the Scott Middle School and the Benner Education Services Center as the alternative education locations and to rent Gordon School to the Chester County Intermediate Unit.

Gordon Education Center
Approved
Vote: 8-1-0
Opposed: Brownfield

Motion: Paul Johnson                      Second: Neil Campbell                      Vote: 8-1-0

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

- A. **Chesconet Agreement**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the agreement between Coatesville Area School District and Chesconet to provide fiber optic connectivity services to the District. This is an annual agreement with a \$1,800 decrease in cost to the District for 2010-2011.

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Robert Knecht, Chair*)

- A. **Review of Revised Policy #113.1 – Discipline of Students with Disabilities – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2nd reading of Revised Policy #113.1, Discipline of Students with Disabilities.
- B. **Review of Revised Policy #907 – School Visitors – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2nd reading of Revised Policy #907, School Visitors.
- C. **Review of Revised Policy #137 – Home School Program – 1st Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1st reading of Revised Policy #137, Home School Program.
- D. **Review of New Policy #103.1 – Non-Discrimination – Qualified Students with Disabilities – 1st Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1st reading of New Policy #103.1, Non-Discrimination – Qualified Students with Disabilities.
- E. **G.R.E.A.T. Middle School Component**  
**RECOMMENDED MOTION:** That the Board of School Directors approves and agrees to support the City of Coatesville’s Police Department in implementing an after school gang resistance program, G.R.E.A.T. Middle School Component. (*Enclosure*)

**F. Student Discipline Hearings**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Actions</u>
10DH2	Referred to an alternative educational setting
10DH3	15 day expulsion
10DH4	30 day expulsion
10DH5	30 day expulsion
10DH6	45 days of in-home instruction and 50 hours of community service
10DH7	13 day expulsion
10DH8	30 day expulsion
10DH9	Referred to an alternative educational setting

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) *Mary Beth Guiseppe:*  
Ms. Guiseppe thanked the board for voting to approve the CATA contract. She's pleased that the upcoming contract is finalized prior to the expiration of the current contract.
- 2) *Anthony Taylor:*  
Mr. Taylor stated that he has put a lot of work in supporting Dr. Taylor's campaign for School Director. As a taxpayer, he agrees that the appointment of the Business Manager is not EEOC compliant, and feels that a competitive search would have been fair.
- 3) *Mary Damiani:*  
It has been 3 years since Friendship developed a dress code that is different than the other elementary schools, and although the uniform policy has been popular with some parents, it has turned Mrs. Damiani's life upside-down. Since its initiation, it has been extremely difficult; however, staff members have been supportive.

**ADJOURNMENT**

This meeting was adjourned at 9:01 p.m. on a motion by Neil Campbell and seconded by Diane Brownfield.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Kenneth D. Lupold, School Board Secretary

*If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.*